

TOWN OF EAST WINDSOR
CAPITAL IMPROVEMENT PLANNING COMMITTEE
SPECIAL MEETING
January 9, 2018 at 6:00 p.m.

1. Time and Place of Special Meeting:

January 9, 2018 at 6:00 p.m. at the East Windsor Housing Authority, 1A Park Hill, Broad Brook, CT. 06016.

Meeting Called To Order at 6:02 p.m.

2. Attendance:

Members: Robert Leach, Richard Pippin, Cathy Simonelli, Rand Stanley, Adam Mehan

Members Absent: Dale Nelson

Advisors: Len Norton, Director of Public Works, Gayle Carolus, Interim Treasurer

Advisors Absent: Robert Maynard, First Selectman

3. Public Participation:

None

4. Approval of Special Meeting Minutes:

MOTION made by (Pippin) and **SECONDED** by (Leach) to accept the December 11th Special Meeting Minutes, as submitted.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

MOTION made by (Pippin) and **SECONDED** by (Leach) to accept the December 14th Special Meeting Minutes, as submitted.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

5. New Business:

A. Presentations:

1. Broad Brook Fire Department:

Broad Brook Fire Department came and explained their request submitted about the refurbishment of the 1991 Mack Ranger Pumper (ET339). They stated that the refurbishment would take approximately 4 months to complete and would be significantly less than trying to replace the vehicle. They stated the vehicle is still running and that the refurbishment would prolong the life of the vehicle for about 12-15 years. This was their only request submitted to CIP.

2. Parks and Recreation Department:

Melissa Maltese came and addressed the requests she submitted from the Parks and Recreation Department. In the original request there was a page missing from a letter and she supplied the missing page. To see the page it is hereto attached as Attachment A. After explaining the requests and answering questions presented to her this is how she ranked the projects in order of importance:

- A. ADA Compliance Program
- B. Drainage at East Windsor Park
- C. Playground Replacement
- D. Precast Bathroom-Concessions
- E. Splash Pad at East Windsor Park

3. Planning and Development Department:

Laurie Whitten started her presentation with a quick overview of the Grants Funding GIS request. She also supplied an update she received since submitting the request. To see the update it is hereto attached as Attachment B. This had previously been determined an ongoing request and did not need explanation but was done for the benefit of the new members of CIP. She then went on to explain her request and answered all of the committee's questions about the Warehouse Point Study for the Planning and Development Department. She stated that there was a drastic reduction in the request amount because of a Grant they were awarded. The new amount being requested was \$42,500. To see the new breakdown it is hereto attached as Attachment C. This was her only request submitted to CIP.

4. Police Department:

The Police Department came and went over their requests to CIP. Chief DeMarco stated that the requests were now significantly less because of funding they received from CIP. To see the new request amounts they are hereto attached as Attachment D and E. Chief DeMarco answered all of the questions the committee had. It was determined that since the Nexgen project had already started being funded that it had to be seen all the way through.

It was requested the Senior Services/Town Property be put on the next agenda.

6. Adjournment:

MOTION made by (Leach) and **SECONDED** by (Pippin) to adjourn at 7:07 p.m.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION:** PASSED

Respectfully Submitted,

Rebecca D'Amicol

Recording Secretary

Attachment A

Mr. Leonard J. Norton, P.E.
July 11, 2017
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suggestions and revisions that reflect the concerns of the Town of East Windsor and the DEEP.

Once design work is complete, we will prepare and submit a permit application to the DEEP for Dam Construction. Services will also include work to address any comments or revisions requested by the DEEP as part of their permit review, and preparation of permit application to the Army Corps of Engineers, if such is required.

Upon acceptance by the DEEP, we will prepare contract documents (including technical specifications) for bidding and cost estimates for all aspects of the outlet construction. We will assist in the bidding process, including evaluation of potential contractors. Subsequent to choosing a contractor, we can then assist with inspections and contract administration to the extent that you require such assistance.

TIME SCHEDULE

Work on this project will begin upon notification from you to proceed (as evidenced by your acceptance of this proposal). It is anticipated that all work can be completed within a period of six months.

FEE SCHEDULE AND PAYMENT

The cost of the engineering services noted above shall be as follows:

Field inspection, layout, design and contract documents (including technical specifications)	\$ 10,900.
Preparation of DEEP permit application	3,500.
Preparation of Army Corps permitting (if required)	
Category 1 (General Permit)	1,500
or	
Category 2 (General Permit)	2,900.

Outside Services (as required):

Soil Scientist (Wetland Flagging & Report)	Not Included
Environmental Consultant	Not Included

Attachment B

Laurie Whitten

From: Laurie Whitten
Sent: Tuesday, January 09, 2018 12:08 PM
To: Laurie Whitten
Subject: PW: GIS Meeting Synopsis

From: Laurie Whitten
Sent: Wednesday, December 27, 2017 11:47 AM
To: Caroline Madore <cmadore@eastwindsorct.com>; Edward Allbozek <ealibozek@eastwindsorct.com>; Edward DeMarco <demarcoe@eastwindsorpd.com>; 'Jbarton@whpfd.org' <jbarton@whpfd.org>; 'Jerry Bancroft' <ecbfire@cox.net>; Leonard Norton <norton@eastwindsorct.com>; Melissa Maltese <mmaltese@eastwindsorct.com>; Rand Stanley <rstanley@eastwindsorct.com>; Matthew Tyksinski <mtyksinski@eastwindsorct.com>; Ginny Powers <gpowers@eastwindsorct.com>; 'Brian Dooley' <brian@ne-geo.com>; Joseph Sauerhoefer <jsauerhoefer@eastwindsorct.com>
Subject: GIS Meeting Synopsis

At the GIS meeting of Dec 20, 2017, the following purchases were agreed upon.
(Note: Current budget 17/18 is \$56,000)

1. **NEGEO Updates:**

ESRI/ARCMAP for Matt Tyksinski to utilize, operate, maintain	\$ 1,500 – 2,000 + 400 ann. maint
MapXpress GCX – in house GIS which can be queried and manipulated Layers, calibrated to parcels (aquifer, fire district, water, sewer, wetlands, cons. esmts,...)	\$ 5,000 + \$2,500 ann. Maint
Calibration of Aerial Photo to parcel photometrics (calibration to start in Warehouse Point)	\$ 10,000+ ? (not clarified) \$ 20,000

2. **Storm Water MS4 Mapping Project:**

Pilot Mapping based on existing maps (50 hours) (map basins, outfalls, manholes, pipe lengths & diameter)	\$7,500
Tablet/Phone	\$ 300

3. **Assessor Parcel Map Updates (annual)**

To be completed by Feb 21, 2018	\$5,000
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Proposed initial spending – \$44,800
Additional annual maintenance fees: \$2,900

For those of you who were not in attendance, we are considering purchasing the MapXpress, which can be accessed by www.eastwindsorgis.com/gcx. This is a GIS system where we can make queries and studies, such as mapping out locations of crimes, school bus routes etc. Try it out and let us know if you like it or not.

Please advise as to the overall accuracy of tasks and costs. I will be bringing this to CIP next week.

Laurie Whitten

Attachment C

Warehouse Point and Route 5/TOD Revitalization/Casino
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Project Budget

Data Gathering	\$ 10,000 ✓
Workshops	\$ 14,500 ✓
Base Maps and Plans for reports	\$ 12,500 ✓
Stormwater Report	\$ 40,000 ✓
Traffic Report - internal roads, sidewalks traffic mgmt + report	\$ 35,000 ✓
Concept Site Plans	\$ 12,500 ✓
Visioning Graphics	\$ 16,000 ✓
Regulations, streetscape graphics to support regulation, etc	\$ 14,500 ✓
Meetings, presentations, reports etc	\$ 10,000 ✓
Subtotal of Consultant Costs	\$165,000
Workshop costs (Town)	\$ 2,500
Printing (Town)	\$ 5,000
TOTAL PROJECT COSTS	\$172,500

If this proposal is acceptable, please sign and return one copy:

Town of East Windsor

Terri Ann P. Hahn
 Terri-Ann Hahn, LA
 Vice President

137,500 Project Cost
 123,800 Grant

 13,700 10% match
 { .5000 Printing
 .2500 Workshop Costs
 .6200 In Kind Services

 7,500 \$ match
 35,000 Traffic Report/study
 for Internal Roads
 sidewalks, complete
 streets, traffic management
 and final report

 42,500

CIP Request - \$ 7,500 Match (printing, workshop, etc.)
 35,000 Traffic Management/Report
 to look at internal roads,
 sidewalks and capability
 of Complete Streets.

 \$42,500

Attachment D
 Page 1



**Town of East Windsor
 Detailed Capital Budget Request Form**

1. Project Details: Date Submitted: October 3, 2017

Project Name: Police Vehicles Life: (years) _____

Project Originator: Edward J. DeMarco, Jr. Dept: Police

Project timing: Start: 7/1/2018 Completion: 6/30/2019

2. Project Description/Justification: (include detailed description- attach add'l documentation if needed)

To replace older, high-mileage vehicles.

3. Project Cost Estimate (attach detailed breakdown of costs)

Project Cost Estimate:		Timing of Project Costs	
		FY 18/19	Amount \$
Total Project Cost:	\$ 70,383		70,383
			Amount \$
			Amount \$
			Amount \$
			Amount \$

Source of Funding: CIP Budget _____ (years) Lease-Purchase
 Bonding (Long-term) Grant (Federal or State)

Priority Ranking: Mandated Critical Improvement
 Scheduled Improvement Desirable

Authorized Signature: [Signature]

Attachment D
page 2



EAST WINDSOR POLICE DEPARTMENT

2018/2019 CIP

2018 Ford Utility Interceptor AWD	\$	27,525.00
MHQ Change Over & New Equipment	\$	9,843.00
Est. unforeseen parts cost	\$	1,000.00
Striping/Lettering	\$	385.00
Total With New Equip.	\$	38,753.00
MHQ Change Over No New Equipment	\$	2,720.00
Total W/O New Equip.	\$	31,630.00

Request One (1) vehicles	\$	38,753.00
Request One (1) vehicles	\$	31,630.00
Total For Two (2) Vehicles	\$	70,383.00

Edward J. DeMarco, Jr.
Chief of Police

Attachment E
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**Town of East Windsor
 Detailed Capital Budget Request Form**

1. Project Details: Date Submitted: October 3, 2017

Project Name: NexGen Solutions Life: (years) Lifetime

Project Originator: Edward J. DeMarco, Jr. Dept: Police Department

Project timing: Start: 7/1/18 Completion: 6/30/19

2. Project Description/Justification: (include detailed description- attach add'l documentation if needed)

Year 2 payment installment law enforcement computer software.

3. Project Cost Estimate (attach detailed breakdown of costs)

Project Cost Estimate:		Timing of Project Costs			
		FY 18/19	Year 2	Amount \$	36,979.83
		FY 19/20	Year 3	Amount \$	36,979.83
Total Project Cost	\$ 110,939.00	FY 20/21	Year 4	Amount \$	36,979.83
		FY 21/22		Amount \$	
		FY		Amount \$	

Source of Funding: CIP Budget _____ (years) Lease-Purchase
 Bonding (Long-_____) Grant (Federal or State)

Priority Ranking: Mandated Critical Improvement
 Scheduled Improvement Desirable

Authorized Signature: *Edward J. DeMarco, Jr.*

Attachment E
Page 2

**NEXGEN SOLUTIONS, LLC
MASTER PURCHASE AGREEMENT**

THIS AGREEMENT is entered into between NexGen Solutions, LLC, 317 Foxon Road, East Haven, Connecticut 06513, hereinafter referred to as Nexgen, and the Town of East Windsor Connecticut, hereinafter referred to as Purchaser.

THE PARTIES AGREE AS FOLLOWS:

STATEMENT OF WORK: Nexgen agrees to sell and Purchaser desires to acquire the products described herein. This Master Purchase Agreement will cover the present sale as well as any subsequent sales of Products to Purchaser by Nexgen.

PURCHASE ORDER: A purchase order or equivalent document authorizing procurement of the hardware, software and services itemized in The Quotation and indicating to whom invoices should be submitted must accompany this contract.

PAYMENT: A \$62,981.00 initial deposit is due and payable upon execution of this Agreement by the Purchaser. The remaining balance shall be invoiced based on the payment plan and payable no later than 30 days from the date of invoice. Hardware will be invoiced in full and due upon invoice received. Please see breakout listed below. Nexgen may, without liability, suspend performance or cancel this Agreement if Purchaser is in default with this Agreement or any other agreement with Nexgen. Where deliveries are scheduled in installments, Purchaser shall pay invoices per the above terms when due for each installment. Purchaser shall pay interest on all amounts not paid when due at the rate of 1.5 percent per month or the highest lawful rate, whichever is less. Purchaser shall pay all applicable taxes. If Purchaser is exempt from one or more taxes, Purchaser must attach all necessary documentation of exempt status to the purchase order. Title to all hardware will remain with Nexgen until payment in full is received by Nexgen, at which time said title shall pass to the Purchaser. Title to all software shall remain the sole property of the software vendor(s). License to use the software will pass to the Purchaser when payment in full is received by Nexgen.

Nexgen Software Solution Cost \$173,920.50

Described in quotation

Initial Deposit of	\$62,981.00	Due upon Execution of Contract 2017
2 nd Installment	\$36,979.83	Due July, 1 st 2018
3 rd Installment	\$36,979.83	Due July, 1 st 2019
4 th Installment	\$36,979.83	Due July 1 st 2020

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Nexgen Annual Maintenance Services:

Nexgen agrees to provide software maintenance agreement based upon the current configuration in subsequent years as described below:

	Annual Maintenance Costs				
	Nexgen Maintenance	Nexresponder	Netmotion	Total	Year
2nd Year	\$ 19,000.00	\$ -	\$ 1,350.00	\$ 20,350.00	July 1, 2018
3rd Year	\$ 19,000.00	\$ -	\$ 1,350.00	\$ 20,350.00	July 1, 2019
4th Year	\$ 19,000.00	\$ -	\$ 1,350.00	\$ 20,350.00	July 1, 2020

** An increase in annual maintenance would only occur if the number of Netmotion, Nexresponder & LEAS licenses escalated beyond contract terms.*

DELIVERY: Nexgen shall not be liable for delay in delivery or for failure to give notice of delay when delay is due to conditions beyond Nexgen's reasonable control. The delivery date shall be extended for a period equal to the time lost due to such delay. In the absence of specific instructions, Nexgen will arrange for shipment.

TRAVEL EXPENSES: Travel costs incurred for installation and training are included in the contract total and will not be billed separately to customer for actual travel and lodging expenses.

HARDWARE INSTALLATION: The Purchaser will be responsible for providing a suitable site with stable electrical power and adequate air conditioning for all computer hardware, as well as running cable through walls, across ceilings, etc., as required. If included on the Quotation, Nexgen or its subcontractors will install all hardware provided under this agreement. If additional installation services are specifically requested by the purchaser and are beyond the scope of work in this contractual agreement, the purchaser will be provided an additional quotation for work to be completed will be at Nexgen's hourly rate of \$125.00 p/hour and travel time.

SOFTWARE INSTALLATION: Nexgen or its subcontractors will install all software provided under this agreement. Project management and implementation training support services provided by Nexgen maybe performed at the City's premise and/or at Nexgen headquarters in East Haven, CT.

Listed below describes the Third Party products and services that **Nexgen** will obtain for the **Town of East Windsor** by execution of this **Agreement**, the **City** authorizes **Nexgen** to order, and install items listed below:

- Trancite –Easy Street Draw - Provided by the State of Connecticut.
- HunterSmartshot
- Netmotion Software

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The above items are listed in the quotation provided to the Town of East Windsor CT.

TRAINING: Nexgen will provide on-site training in the use of hardware and software provided under this agreement as specified in the quotation. See Scope of Work Nexgen responsibilities and city.

Additional training if desired is available at a cost to the purchaser beyond the scope of work in the contractual agreement. The purchaser will be provided an additional quotation for services requested at Nexgen's hourly rate of \$125.00 p/hour and travel time.

Additional Services Available

- Additional Software Training
- Additional Hardware Training
- Additional Module Training

SOFTWARE: All Software is provided on an "as is" basis and is subject to the provisions of the respective Vendor's Software License Agreement, copies of which will be made available upon execution of this agreement and shall become a part of this contract.

Custom modifications requested by the Purchaser to the Nexgen developed software are considered at the sole discretion of Nexgen, and any such modifications will be negotiated separately from this Agreement and will be at additional cost to the Purchaser. In addition, discussion or consideration of any such modification requests will not be addressed until the total contract price is paid in full and implementation is complete, as deemed by Nexgen.

SYSTEM SUPPORT: Nexgen will transfer the respective vendor's Technical Support Service (TSS) for the software products provided in this agreement and are outlined on the attached Technical Support Service Terms and Conditions.

FORCE MAJURE: The parties to this Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by Act of God, fire, strike, power outages, loss or shortage of transportation facilities, lock out or commandeering of materials, products, plans or facilities by the government when satisfactory evidence thereof is not due to the fault or neglect of the party not performing. **ENTIRE AGREEMENT:** The Agreement, Software License Agreement(s), and Technical Support Service Terms and Conditions contain all the terms and conditions of this transaction.

WARRANTY:

- A. Except as noted below, Nexgen warrants that (i) Nexgen developed software furnished by Nexgen constitutes an accurate manufacture of Nexgen's software, and (ii) Nexgen will replace any Nexgen developed software proven to be defective for a period of 90 days, provided that the Purchaser gives written notice of such defect to Nexgen within 30 days of purchase. Technical support will be provided by telephone and or remote login to assist with the repair of any defective software. In the event that on-site support is required by Nexgen personnel beyond the terms of the TSS agreement, the Purchaser will be subject to additional billing for any labor, travel, material and other expenses incurred. All time

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expended by Nexgen for on-site support or any of the above exclusions will be billable at \$125 per hour, plus expenses and materials.

- B. The above warranties extend only to Purchaser and shall not be assigned or altered except by a writing signed by an authorized representative of Nexgen at East Haven, CT. The above warranties are contingent upon the proper use of the hardware and/or software, and do not apply to hardware and/or software on which the original identification marks have been removed or altered, and do not apply to defects or failures due to (i) accident, neglect or misuse except on the part of Nexgen; (ii) failure or defect of electrical power, external electrical circuitry, air conditioning or humidity control; (iii) the use of items not provided by Nexgen; (iv) unusual stress or Acts of God, (v) any party other than Nexgen modifying, adjusting, repairing, servicing or installing the hardware and/or software.
- C. All warranties in this Agreement apply only to Nexgen developed software. Non-Nexgen equipment and/or software is sold subject to the warranties and limitations of the manufacturer, and Nexgen makes no representations as to whether those warranties or limitations will extend or apply to Purchaser. Nexgen will provide a 90-day labor warranty on Nexgen provided equipment and non-Nexgen developed software. Nexgen shall not be the agent of any other manufacturer, nor will Nexgen warrant or assume liability for any items produced by other manufacturers.

NO OTHER WARRANTIES:

EXCEPT AS PREVIOUSLY STATED ABOVE, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, BY OPERATION OF LAW OR OTHERWISE, OF HARDWARE AND/OR SOFTWARE OR SERVICES FURNISHED HEREUNDER OR IN CONNECTION HERewith. NEXGEN DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PURPOSE. NO REPRESENTATION OR OTHER AFFIRMATION OF FACT, INCLUDING BUT NOT LIMITED TO, STATEMENTS REGARDING CAPACITY, SUITABILITY FOR USE OR PERFORMANCE OF HARDWARE AND/OR SOFTWARE, WHETHER MADE BY NEXGEN EMPLOYEES OR OTHERWISE, WHICH IS NOT CONTAINED IN THIS AGREEMENT, SHALL BE DEEMED TO BE A WARRANTY BY NEXGEN FOR ANY PURPOSE, OR GIVE RISE TO ANY LIABILITY OF NEXGEN WHATSOEVER.

LIMITATION OF REMEDY AND LIABILITY:

- A. **Remedy and Liability:** In the case of a Nexgen product proven to be defective, Nexgen's entire liability and Purchaser's exclusive remedy shall be, at Nexgen's option, either (i) replacement of the defective product; or (ii) return of the price paid for the defective product.
- B. **General Limitation:** IN NO EVENT SHALL NEXGEN BE LIABLE FOR (i) ANY DAMAGES RESULTING FROM PURCHASER'S FAILURE TO PERFORM PURCHASER'S OBLIGATIONS; (ii) ANY INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER (INCLUDING, BUT NOT LIMITED TO, LOST PROFITS AND DAMAGES RESULTING FROM LOSS OF USE OR LOST DATA), EVEN IF NEXGEN HAD BEEN ADVISED, KNEW OR SHOULD HAVE KNOWN OF THE POSSIBILITY THEREOF, OR (iii) ANY CLAIM BY ANY OTHER PARTY.

ACCEPTANCE: Items shall be deemed accepted by Purchaser upon successful operation using Nexgen's then standard procedures and diagnostic test programs.

SUBSTITUTIONS AND MODIFICATIONS: Nexgen reserves the right to make substitutions and modifications in the design and/or specifications of items provided by Nexgen, providing that such substitutions or modifications do not materially and adversely affect performance of the item.

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RETURN POLICY: If Purchaser cancels an order or portion of an order, Nexgen will accept a hardware or software product return only with prior advance authorization from Nexgen, and (i) only if allowed by the appropriate vendor, (ii) only if the product has not been opened, and (iii) only if the product's seal has not been broken. Upon receipt of the returned product(s) Nexgen will credit the Purchaser the purchase price less a restocking charge of 25% (or a restocking fee greater than 25% and as defined by the appropriate vendor) of the purchase price. It shall be the Purchaser's responsibility to pay for all return shipping fees to Nexgen for the returned product(s). Nexgen will not authorize any returns for products that have been opened and/or have damaged product seals. In light of this policy, it is the Purchaser's responsibility to validate the make and model number indicated on the package exterior before opening any hardware or software products.

CANCELLATION: If Purchaser cancels any order or if Nexgen cancels any order due to (i) Purchaser's failure to comply with any of the terms and conditions of this Agreement or (ii) Purchaser's failure to maintain credit, Purchaser agrees to reimburse Nexgen for all costs incurred by Nexgen as a result of the cancellation of the order. Any delay in scheduled delivery caused by Purchaser may be treated as a cancellation at Nexgen's option.

GENERAL: Nexgen shall have no obligation under an order placed under this Agreement until a written acceptance thereof is dispatched to Purchaser by a duly authorized agent of Nexgen at East Haven, CT. The terms and conditions of this Agreement shall prevail notwithstanding any variations or additions contained in any order or other document submitted by Purchaser and Nexgen hereby rejects all variations and additions. NO MODIFICATION, TERMINATION, EXTENSION, RENEWAL OR WAIVER OF, NOR ADDITION TO THE TERMS AND CONDITIONS OF THIS AGREEMENT SHALL BE BINDING UPON NEXGEN UNLESS SPECIFICALLY SET FORTH IN A WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF NEXGEN AT EAST HAVEN, CT. This Agreement shall be governed by the laws of Connecticut. Purchaser shall neither assign any right nor delegate any obligation under this Agreement and any attempted assignment or delegation shall be void. Purchaser shall pay all costs and expenses, including reasonable attorney's fees incurred by Nexgen in exercising any rights available to Nexgen to the extent Nexgen is successful in enforcing such rights. IN ADDITION TO THE LISTED ITEM(S), ANY OTHER ITEM FURNISHED OR SERVICE PERFORMED BY NEXGEN FOR PURCHASER IN THE FURTHERANCE OF THIS AGREEMENT, ALTHOUGH NOT SPECIFICALLY IDENTIFIED HEREIN, SHALL NONETHELESS BE COVERED BY THIS AGREEMENT UNLESS SUCH ITEM OR SERVICE IS SPECIFICALLY COVERED BY A WRITTEN AGREEMENT EXECUTED BY PURCHASER AND AN AUTHORIZED AGENT OF NEXGEN. This Agreement is the complete and exclusive statement of the agreement between the parties and supersedes all prior oral and written communications, proposals, agreements, representations, statements, negotiations and undertakings between the parties with respect to items ordered here under.

AGREED: Town of East Windsor Connecticut

A. S. Dillman, Director 12/15/17
Authorized Signature and Title Date

AGREED: Nexgen Solutions, LLC

Authorized Signature and Title Date

Capital Improvements Planning Committee
Special Meeting
1/9/18